

# ACEC/WSDOT Project Delivery Team

## Change Recommendation Form

Team Leaders	Ken Smith & Duncan Findlay	May 10, 2005	Change Request Number 6
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### **Current Process:** *Description of the current process*

ACEC/ WSDOT recently sponsored a round of process reviews by region project development and region design reviewers. During this process review an awareness was raised that in some areas of the state an endorsement of the design decisions, such as what matrix line to use for elements of a project, is not taking place until PS&E review late in the project development process. The Design Decision Summary does an adequate job of providing the information for main line, but does not easily describe other design elements for other alignments affected by the project.

### **Improvement Opportunity:** *Major causes for current process performance*

Allow for other alignments on the Design Decision Summary for complete design concurrence.

### **Recommendation:** *Solution for addressing the improvement opportunity*

Revise Design Decision Summary to include the thirteen controlling design criteria for all alignments affected by the project.

### **Benefits:** *Why proposed change will result in improved performance*

Eliminate re-work if the wrong design criteria were used.

### **Stakeholder Identification:**

State Design Engineer  
Region Project Development Engineers  
Program Management

### **Responsibility for Implementation:** *Who will implement the recommendation?*

State Design Engineer/Director of Project Control and Reporting

## ACEC/WSDOT Project Delivery Team

**Time Constraints for Implementation:** *When will the recommendation be implemented?*

As soon as approved it should be put into the schedule for upcoming revision of the Design Manual

**Details for Implementation:** *How will the recommendation be implemented?*

Revise Design manual chapter 330.



*Approved*



*Pending*



*Rejected*

Comments:

Signed: Don K. Nelson Date: 10/03/2005  
Don K. Nelson and/or Brad Stein

## ACEC/WSDOT Project Delivery Team

The ACEC/WSDOT Project Delivery Team has developed the attached recommendation. You have been identified as a stakeholder for this process or program. Your comments are a valuable part of this improvement opportunity.

Please return your comments to: \_\_\_\_\_

By: \_\_\_\_\_

### Stakeholder Comments:

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What is your opinion of this change request proposal?

Please check one of the following:

- ☐ Good Idea
- ☐ Needs Work
- ☐ Bad Idea
- ☐ No Impact

Name \_\_\_\_\_ Phone \_\_\_\_\_

Title \_\_\_\_\_